

# **Christian Education**

**Instructor: Rev. Dee Dale**

**Location: MCC Louisville    Louisville, Kentucky**

## ***Course Information***

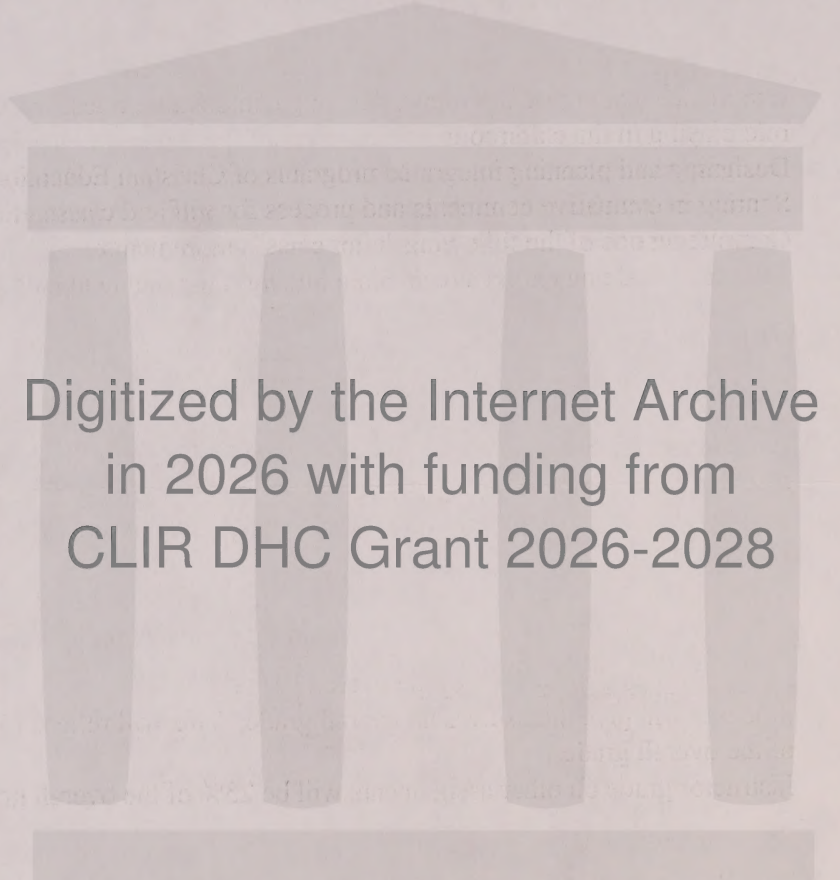
### **Course Description**

This course will introduce you to various aspects of designing, implementing, and teaching a Christian Education program in an MCC context. You will be exposed to learning and teaching theories, experiences and options. Attention will be given to the awareness that Christian Education is much more than just a Bible Study. You will have hands-on experience in planning, teaching and evaluating.

### **Learning Objectives**

You will:

1. Experience and show an awareness of a variety of learning styles and teaching methodologies
2. Introduction to the history, development and philosophies of Christian Education
3. Demonstrate an ability to do a needs assessment and long-range planning of a Christian Education Program for a local church, including the usage of a variety of formats (i.e., varying group size, times, learning environments, workshops, retreats, etc.)
4. Demonstrate effective use of communication skills in facilitating education, group discussion and working with group dynamics in an educational setting
5. Show an awareness of inclusivity and an ability to include ecumenical and cultural diversity and perspectives in program content and instruction
6. Gain tools in the selection and training of leadership for Christian Education programs
7. Reflect theologically on the specific challenges to doing Christian Education in a local MCC and be aided in responding creatively to those challenges



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## Methods By Which Learning Objectives Will Be Achieved

You will accomplish the above objectives by:

1. Reading assignments in the required and selected books
2. Writing reflective papers in which you will reflect personally and theologically on your own experiences and assigned readings.
3. Experience leading small groups, teaching demonstration lessons, and role playing in the classroom
4. Designing and planning integrated programs of Christian Education
5. Sharing in evaluative comments and process for self and classmates
6. Completing one of the following "after class" assignments:
  - a. Design a Six Week Bible Study on the theme in the Gospel of Luke
  - b. Design a Membership Class curriculum for a specific mythical UFMCC church

## How Grade Will Be Determined

1. Students will grade each other's Year Plans. An average of student grades on this project will be 20% of the overall grade.
2. Students will grade each other's presentations. An average of student grades will be 20% of the overall grade.
3. Student will grade each other's class participation. An average of student grades will be 20% of the overall grade.
4. Students will give themselves an overall grade. This will reflect 15% of the overall grade.
5. Instructor grade on other assignments will be 25% of the overall grade.

## Required Reading

*Foundations for the Teaching Church: Christian Faith*, Personal Nature, and Church Life by Grant W. Hanson, Judson Press, Valley Forge, PA, 1986.

*To Know As We Are Known: A Spirituality of Education*, by Parker J. Palmer, Harper & Row, 1983.







**Marching to Different Drummers**, by Pat Burke Guild and Steven Garger, Association for Supervision and Curriculum Development, 1985.

**Teaching Scripture from an African-American Perspective**, by Joseph Crockett, Discipleship Resources, Nashville, TN, 1990.

**How To Mobilize Church Volunteers**, by Marlene Wilson, Augsburg Press, 1983.

## **Recommended Reading**

**Transforming Bible Study by Walter Wink**, Abington, Nashville, TN, 1980.

**Life Journey and the Old Testament: An Experimental Approach to the Bible and Personal Transformation**, by Conrad L'Heureux, Paulist Press, New York, 1986.

**Prepare Your Church for the Future**, by Carl George, Fleming Revell Co., 1991.

**20/20 Vision: How to Create A Successful Church with Lay Pastors and Cell Groups**, by Dale Galloway, Scott Publishers, 1986.

**Working with Volunteer Leaders in the Church**, by Reginald M. McDonough, Broadman Press, 1976.

**Pedagogy of the Oppressed**, by Paulo Freire, Continuum, New York, 1970.

**Leaders**, The Leadership Library, Vol. 12, by Harold Myra, ed., Christianity Today, Word Books, 1987.

**Music, Youth and Education**, The Leadership Library, Vol. 6, by Garth Bolinder, Tom McKee, John Cionca, Christianity Today, Word Books, 1986.

**How Children Fail**, by John Holt.

**Christian Religious Education: Sharing Our Story and Vision**, by Thomas H. Groome, Harper & Row, San Francisco, 1980.



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## *Reflection Paper Assignment*

First, write about yourself. Start this exercise as soon as you receive it. **Do not wait until the day before class!**

What do you do well? What do you enjoy? Reading, writing, discussing, remembering, thinking, organizing, imagining? Emphasize the ways in which you learn. You have years of experience in education and you know a great deal to write about. What has schooling to do with what you have learned? What did you learn at summer camps, Boy Scouts or Girl Scouts (or some similar youth organization)? What was important in your life in Sunday School, church camps, or other church structures (if you attended)? What about your family as a focus for learning? How do you like to learn? Reading? Discussing? Alone, or with others? How many others? Do ideas flash into your mind? Is it possible for you to know something if no one else knows you know it? Do you ever find that you know something before people tell you? Do you feel that other people are always making you learn against your will? Do you expect others (friends, teachers, pastors) to motivate you? Do you want people to know you?

Have you ever taught anything to anyone? What did it feel like? Do you feel that you successfully communicated with your students? What teaching approaches did you use? Do you remember some of your "best" teachers? Why were they the "best"? Did you like what they taught? Did you get better grades in their class? Did you feel better about yourself in their class? Why?

Have you ever thought about the political dimensions in teaching (power, authority, competition, fear, humiliation, tiredness, oppression, courage, boredom, satisfaction)? What words would you use? What about the peoples and cultures, that are included or excluded in illustrations and approaches?

How does what you know about yourself as a learner impact your role as Christian Educator? What skills do you bring to the ministry of Christian Education? What growing edges can you identify today? What are the pressing issues for you in Christian Education?





# Christian Education

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1300 Ambridge Dr.  
Louisville, Kentucky 40207-2410

## *After Class Assignment*

Please choose one of the following options for an assignment. This assignment **must** be completed and in my hands by **April 7, 1995.**

### **Option One:**

Design a six (6) week Bible Study on a theme in the Gospel of Luke. Utilize what you have learned from the assigned texts and classroom experience. Be sure to demonstrate an awareness of developing materials suitable for use in UFMCC (i.e., inclusive language, varied ecumenical and cultural imagery where appropriate, application of text to life, etc.).

### **Option Two:**

Design a Membership Class curriculum for a specific mythical UFMCC church. Be sure to describe the congregation this is for (i.e., size, age, culture). Be specific concerning how the curriculum would be presented (one day-long class? several evenings? team-taught? pastor-led? etc.).

**Note: I am not looking for *quantity* as much as I am *quality*!!!!**





# Christian Education

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## *Daily Syllabus*

**Thursday, March 16, 1995**

### **I. Why Christian Education**

- A. Introduction
  - 1. Getting to Know You
  - 2. Review of Course Requirements/Deadlines
- B. Introductory Bible Study (Acts 8:26-40)
- C. Importance of Education
- D. Texts on Teaching

### **II. What Is Christian Education**

Reading assignment for this unit is Foundations for the Teaching Church

- A. Defining Christian Education
- B. Looking at Past Experiences
- C. Exploring Small Group Activities
- D. Discuss Foundations for the Teaching Church

**Friday, March 17, 1995**

### **III. Learning and Teaching Styles**

Reading assignments for this unit are Marching to Different Drummers and To Know As We Are Known

- A. Identifying Learning Styles
- B. Identifying Teaching Styles



#### **IV. Planning Christian Education**

Reading assignment for this unit is How to Mobilize Church Volunteers

- A. Teamwork
- B. Planning for One Year
- C. Presentation of One Year Plans
- D. Know Your Audience
- E. A Closer Look at Our One Year Plans

**Saturday, March 18, 1995**

#### **IV. Planning Christian Education (Continued)**

- F. Choosing Leaders

#### **V. Challenges to Christian Education**

Reading assignment for this unit is Teaching Scripture from an African American Perspective

- A. Difficult Choices
- B. Developing and Integrated Approach
- C. Sunday School in MCC
- D. Multiculturalism/Ecumenism

#### **VI. Resources**





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## *Daily Syllabus*

Thursday, March 16, 1995

### Timeline

#### I. Why Christian Education

|    |                                            |             |
|----|--------------------------------------------|-------------|
| A. | Introduction                               | 9:00-9:30   |
|    | 1. Getting to Know You                     |             |
|    | 2. Review of Course Requirements/Deadlines |             |
| B. | Introductory Bible Study (Acts 8:26-40)    | 9:30-10:15  |
| C. | Importance of Education                    | 10:15-10:30 |
|    | BREAK                                      | 10:30-10:45 |
| D. | Texts on Teaching                          | 10:45-11:30 |
|    | LUNCH                                      | 11:30-12:30 |

#### II. What Is Christian Education

Reading assignment for this unit is Foundations for the Teaching Church

|    |                                                    |            |
|----|----------------------------------------------------|------------|
|    | Activity: Share Reflection Papers                  | 12:30-1:30 |
| A. | Defining Christian Education                       | 1:30-2:45  |
| B. | Looking at Past Experiences                        |            |
|    | BREAK                                              | 2:45-3:00  |
| C. | Exploring Small Group Activities                   | 3:00-5:00  |
| D. | Discuss <u>Foundations for the Teaching Church</u> |            |

Friday, March 17, 1995

#### III. Learning and Teaching Styles

Reading assignments for this unit are Marching to Different Drummers and To Know As We Are Known

|    |                             |             |
|----|-----------------------------|-------------|
| A. | Identifying Learning Styles | 9:00-10:30  |
|    | BREAK                       | 10:30-10:45 |



**Friday (Continued)****Timeline**

- B. Identifying Teaching Styles  
LUNCH

10:45-12:00  
12:00-1:00

**IV. Planning Christian Education**

Reading assignment for this unit is How to Mobilize Church Volunteers

- |                                   |           |
|-----------------------------------|-----------|
| A. Teamwork                       | 1:00-1:30 |
| B. Planning for One Year          | 1:30-3:30 |
| BREAK                             | 3:30-3:45 |
| C. Presentation of One Year Plans | 3:45-5:00 |

**Homework:** Take your one year plan and answer the questions provided in the two subject areas below.

- D. Know Your Audience  
E. A Closer Look at Our One Year Plans

**Saturday, March 18, 1995****IV. Planning Christian Education (Continued)**

- |                     |             |
|---------------------|-------------|
| F. Choosing Leaders | 9:00-10:30  |
| BREAK               | 10:30-10:45 |

**V. Challenges to Christian Education**

Reading assignment for this unit is Teaching Scripture from an African American Perspective

- |                                       |             |
|---------------------------------------|-------------|
| A. Difficult Choices                  | 10:45-12:00 |
| LUNCH                                 | 12:00-1:00  |
| B. Developing and Integrated Approach | 1:00-2:00   |
| C. Sunday School in MCC               | 2:00-3:00   |
| BREAK                                 | 3:00-3:15   |
| D. Multiculturalism/Ecumenism         | 3:15-4:15   |

**VI. Resources** 4:15-5:00





# SAMARITAN

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*Institute for Religious Studies*

## **Course Listing**

**First Trimester**

**Jan 1 - Apr 30, 1996**

# Registration Information

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Students are encouraged to register for classes as soon as possible. There is a minimum enrollment of four students for each district partnership class. A course may cancel if minimum enrollment has not been met 14 days before the first class session.

Students register direct to Samaritan Administration Office:

Samaritan  
P.O. Box 688  
Lewisville, TX 75067

Phone: (214) 221-7749  
Fax: (214) 221-7345

## How to Register

1. Fill out the enclosed registration form. (This form may be photocopied for additional classes.)
2. Send it to Samaritan, with a check or money order for the full tuition and the \$35.00 registration fee **30 days before the first class session**.

## Late Fees

An additional late fee of \$40.00 will be assessed if the \$35.00 registration fee and full tuition is not received 14 days before the first class session. **This policy will be strictly enforced.**

## Registration Option

Students may preregister by forwarding the \$35.00 non-refundable registration fee and the completed registration form to Samaritan. Full tuition must be paid 2 weeks (14 days) before the first class session. (Late fee policy still applies.)

## Tuition and Fees

| Credit | Class Hours | Tuition | Audit  |
|--------|-------------|---------|--------|
| 1      | 12          | \$ 90   | \$ 50  |
| 2      | 24          | \$ 180  | \$ 100 |
| 3      | 36          | \$ 270  | \$ 150 |

Registration fee: \$35.00 per course, per student. This fee is non-refundable.

Late fee: \$40.00 per course, per student in addition to the \$35.00 registration fee. This fee is non-refundable.

Students will make checks payable to Samaritan. A fee will be charged for returned checks marked "insufficient funds". Payment plans/scholarship arrangements must be made in advance and negotiated with each district, where applicable.



# Sources of Hope Bookstore

ATT: Sue Schrader

P.O. Box 35466 • 5910 Cedar Springs Road • Dallas, Texas 75235

Phone (214) 351-1901 • Fax (214) 351-6099

SOLD/SHIP TO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

NOTES: \_\_\_\_\_

|   | TITLE/DESCRIPTION                                 | COST    | TOTAL |
|---|---------------------------------------------------|---------|-------|
| ✓ | UNDERSTANDING THE BIBLE , Part 1                  |         |       |
|   | THE NEW OXFORD ANNOTATED BIBLE WITH THE APOCRYPHA | \$39.95 |       |
|   | THE MERCER DICTIONARY OF THE BIBLE                | \$35.00 |       |
| ✓ | UNDERSTANDING THE BIBLE , Part 2                  |         |       |
|   | THE NEW OXFORD ANNOTATED BIBLE WITH THE APOCRYPHA | \$39.95 |       |
|   | THE MERCER DICTIONARY OF THE BIBLE                | \$35.00 |       |
|   | THE MORAL TEACHINGS OF PAUL, 2ND EDITION          | \$12.95 |       |
| ✓ | HISTORY OF CHRISTIANITY, Part 1                   |         |       |
|   | THE STORY OF CHRISTIANITY, VOL. 1                 | \$18.00 |       |
|   | HER STORY                                         | \$13.00 |       |
|   | CHRISTIANITY, SOCIAL TOLERANCE, AND HOMOSEXUALITY | \$18.95 |       |
|   | READINGS IN CHRISTIAN THOUGHT, 2ND ED.            | \$25.95 |       |
|   | READINGS IN HER STORY                             | \$15.00 |       |
| ✓ | HISTORY OF CHRISTIANITY, Part 2                   |         |       |
|   | THE STORY OF CHRISTIANITY, VOL. 2                 | \$19.00 |       |
|   | HER STORY                                         | \$13.00 |       |
|   | READINGS IN HER STORY                             | \$13.00 |       |
|   | READINGS IN CHRISTIAN THOUGHT, 2ND ED.            | \$25.95 |       |
|   | HIDDEN FROM HISTORY                               | \$15.00 |       |
|   | BLACK RELIGION AND BLACK RADICALISM               | \$16.95 |       |
| ✓ | INTRODUCTION TO SEXUALITY STUDIES                 |         |       |
|   | OUR SEXUALITY, 5TH ED.                            | \$48.50 |       |
|   | EMBODIMENT                                        | \$16.99 |       |
|   | TOUCHING OUR STRENGTH                             | \$12.95 |       |
|   | STUDENT READER FOR SEXUALITY STUDIES              | \$20.00 |       |
| ✓ | UFMCC POLITY                                      |         |       |
|   | DON'T BE AFRAID ANYMORE                           | \$12.95 |       |
|   | UFMCC BY-LAWS                                     | \$2.00  |       |
|   | STUDENT READER FOR UFMCC POLITY                   | \$20.00 |       |





# Required Texts for Courses

All texts may be ordered from Sources of Hope Bookstore. Call toll free 1-800-501-4673 and ask for Sue Schrader. Allow one week for delivery.

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## UNDERSTANDING THE BIBLE, PART 1

The New Oxford Annotated Bible with the Apocrypha, Oxford University Press.

The Mercer Dictionary of the Bible, Mercer University Press.

## UNDERSTANDING THE BIBLE, PART 2

The New Oxford Annotated Bible with the Apocrypha, Oxford University Press.

The Mercer Dictionary of the Bible, Mercer University Press.

The Moral Teachings of Paul: Selected Issues, by Victor Paul Furnish, Abingdon Press.

## HISTORY OF CHRISTIANITY, PART 1

The Story of Christianity, Vol. 1, by Justo Gonzalez, Harper San Francisco.

Her Story, by Barbara MacHaffie, Fortress Press.

Christianity, Social Tolerance, and Homosexuality, by John Boswell, University of Chicago Press.

Readings in Christian Thought, 2nd ed., edited by Hugh T. Kerr, Abingdon Press.

Readings in Her Story, edited by Barbara MacHaffie, Fortress Press.

## HISTORY OF CHRISTIANITY, PART 2

The Story of Christianity, Vol. 2, by Justo Gonzalez, Harper San Francisco.

Her Story, by Barbara MacHaffie, Fortress Press.

Hidden From History: Reclaiming the Gay and Lesbian Past, Martin Duberman, et.al., eds., Penguin Press.

Black Religion and Black Radicalism: An Interpretation of the Religious History of Afro-American People, 2nd ed., by Gayraud S. Wilmore, Orbis Press.

Readings in Christian Thought, 2nd ed., edited by Hugh T. Kerr, Abingdon Press.

Readings in Her Story, edited by Barbara MacHaffie, Fortress Press.

## INTRODUCTION TO SEXUALITY STUDIES

Our Sexuality, 5th edition, by Robert Crooks and Karla Baur, Benjamin Cummings Publishing Co.

Embodiment: An Approach to Sexuality and Christian Theology, by James B. Nelson, Augsburg Publishing.

Touching Our Strength, by Carter Heyward, Harper and Row Publishers.

Readings in Sexuality Studies, collection of photocopied articles.



## UFMCC POLITY

Don't Be Afraid Anymore: The Story of Reverend Troy Perry and the Metropolitan Community Churches, by Troy Perry with Thomas Swicegood, St. Martins Press.

UFMCC By-Laws, available from UFMCC in Los Angeles (213-464-5100).

Student Reader, collection of photocopied articles.

## CHRISTIAN EDUCATION

Foundations for the Teaching Church: Christian Faith, Person Nurture, and Church Life, by Grant W. Hanson, Judson Press.

To Know as We Are Known: A Spirituality of Education, by Parker J. Palmer, Harper and Row.

Teaching Scripture from an African-American Perspective, by Joseph V. Crockett, Discipleship Resources.

How to Mobilize Church Volunteers, by Marlene Wilson, Augsburg.

Marching to Different Drummers, by Pat Burke Guild and Stephen Garger, Association for Supervision and Curriculum Development.

## WORSHIP

Introduction to Christian Worship, Revised Edition, by James F. White, Abingdon.

African American Christian Worship, by Melva Wilson Costen, Abingdon.

Eucharist: Christ's Feast with the Church, by Laurence Hull Stookey, Abingdon.

Baptism: Christ's Act in the Church, by Laurence Hull Stookey, Abingdon.

## CHURCH ADMINISTRATION/GROWTH

Antagonists in the Church: How to Identify and Deal with Destructive Conflict, by Kenneth C. Haugk, Augsburg.

44 Steps Up Off the Plateau, by Layle E. Schaller, Abingdon.

Student Workbook, collection of photocopied materials.

## PASTORAL CARE

The Skilled Pastor: Counseling as the Practice of Theology, by Charles W. Taylor, Fortress Press.

Student Reader, collection of photocopied articles.

## PREACHING

Preaching, by Fred B. Craddock, Abingdon Press.

The Preaching Life, by Barbara Brown Taylor, Cowley Publications.

A Captive Voice, by David Buttrick, Westminster/John Knox Press.

# **For Additional Course Information Contact:**

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## **Great Lakes District - (GLD)**

Bradley Mickelson - 460 Lake Street  
Oak Park, IL 60302  
(708) 383-3033

## **Gulf Lower Atlantic District - (GLAD)**

Frank Scott - P.O. Box 25278  
Asheville, NC 28813  
(704) 687-9568

## **Mid-Atlantic District - (MAD)**

Tom Bohache - 7245 Lee Highway  
Falls Church, VA 22046  
(703) 532-0992

## **Mid-Central District - (MCD)**

Paul Whiting - 1602 Frazier Ave.  
Des Moines, IA 50315-4856  
(515) 284-7940 or (515) 287-7618

## **Northwest District - (NWD)**

Alan Eddington - 510 Sanchez Street  
San Francisco, CA 94114-2622  
(415) 552-6985

## **South Central District - (SCD)**

Dexter Brecht - 1128 St Roch Avenue  
New Orleans, LA 70117  
(504) 945-5390

## **Southeast District - (SED)**

Ken Hull, Jr. - 1140 South McDuff Ave.  
Jacksonville, FL 32205  
(904) 389-7726

## **Southwest District - (SWD)**

Houston Burnside, Jr. - P.O. Box 474  
Escondido, CA 92033-0474  
(619) 740-5931



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# **Samaritan Course Information and Registration Procedures Inside!**

**EDUCATION FOR LIBERATION**  
25th Anniversary 1970-1995

Post Office Box 688  
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Telephone 214/221-7749  
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Mona West, Ph.D.  
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Elias Farajaje-Jones, Dr. Theol.

June 15, 1995

Dear Samaritan Education Facilitators and Faculty:

As I write this, we are three days away from the beginning of the 1995 Orientation to MCC Pastoring program. Before that whirlwind begins, I wanted to take some time to remind you of some important upcoming events.

**THE THIRD TRIMESTER** will be here before you know it. Education Facilitators must have their course information for the third trimester into this office by **June 30**. All of you faculty members out there who have been asked to teach in the third trimester, please respond to your Facilitator in a timely manner so that we can meet this June 30 deadline. Of course, once you have been scheduled to teach, I will follow up with instructor's manuals, faculty handbooks and the like.

**GENERAL CONFERENCE** is on everyone's mind, and it is right around the corner. This is Samaritan's 25th anniversary year, and we have alot of activities scheduled. Mark your calendars now for these important events:

1. Faculty meeting on Sunday, July 23 from 1 p.m. until 3 p.m. The Education Facilitators will meet afterward from 3 p.m. until 5 p.m. Both of these meetings will take place in Tower 16 at the conference hotel. Dr. Randy Bailey will be our guest speaker for the faculty session and we will have special presentations at the Facilitator's meeting. This will be a time for all of us to network, share information, and continue to build our identity as theological educators.
2. Take note of the pre-conference courses that are being offered and encourage students to register and attend. I am enclosing a brochure with this mailing, which outlines each course.
3. We are also offering three workshops during the week of conference (see enclosed brochure). These, as well as several others, will be available for continuing education credit at \$15 each. Registration will be conducted and certificates issued on site.
4. Other important events during the week of conference that you will want to attend:





Saturday, July 22: DPOC Worship Service. Dr. Elias Farajaje-Jones (member of the Samaritan Board of Trustees) preaching.

Monday, July 24: DPOC Sock Hop to raise money for the FOR Fund. Performers may include Samaritan staff and trustee members. (You don't want to miss this!)

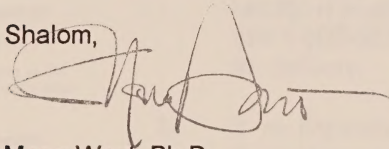
Monday, July 24--Saturday, July 29: Resource Expo. Samaritan will have a booth.

Tuesday, July 25: Samaritan Luncheon. Keynote speaker will be Dr. Robert Goss. Awards will be given, and our founder, Rev. Richard Ploen, will be recognized.

Of course there are other informal meetings that will be taking place throughout the week of conference. And we are still in the planning stages of several other Samaritan gatherings, so check the conference news and announcement boards for additional information on Samaritan happenings at conference.

I am looking forward to seeing many of you in Atlanta. For all of you, I give thanks and ask God's continual blessing on our efforts to be a source of liberation for each other and our students.

Shalom,

A handwritten signature in dark ink, appearing to read 'Mona West', with a long horizontal flourish extending to the right.

Mona West, Ph.D.  
Academic Dean



**EDUCATION FOR LIBERATION**  
25th Anniversary 1970-1995

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*Chair*

Judy Dale, M.A.R.E., C.R.E.

Irving Dawson, Ph.D.

Elias Farajaje-Jones, Dr. Theol.

November 1995

Dear Samaritan Faculty:

Greetings to all of you! As you look forward to teaching your course in the first trimester of 1996, there are several things I want to make you aware of:

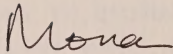
1. Registration procedures. Students register and pay tuition directly to this office. When students register, we send them an acknowledgement letter with your name and address and instruct them to contact you for any pre-assignments. We will issue you a class roster 14 days before your first class session so that you can anticipate how many to plan for. We are asking that you handle "first day registrations" by following the late registration procedures outlined in the appendix of the Faculty Handbook.
2. You may order your textbooks at a discount from Sources of Hope bookstore. An order form, which indicates discounted prices for faculty, is located in the appendix of the Faculty Handbook. To order, call 1-800-501-4673 and ask for Sue Schrader. Allow plenty of time for delivery.
3. It is imperative that you conduct evaluations for your courses. Evaluations are done the last day of class, without you present, and a student mails them directly to Samaritan. Procedures for course evaluations are outlined in the Faculty Handbook. Forms and a self addressed stamped envelope will be mailed to you with your official grade form before the first day of class.
4. The enclosed Instructor's Manual (some of you may already have the manual for your course) gives a broad outline of your particular course with teaching helps, and suggestions for assignments. You are at liberty to pick and choose what is most helpful to you from this manual. However, you must assign reading in the required texts, accomplish the course objectives, and have some way to measure whether or not a student has successfully completed the course (exams, projects, presentations, etc.).



5. I am asking all faculty to send me a copy of the day-to-day syllabus they distribute to their students. This syllabus should include a list of the course objectives, required textbooks, all assignments and how they will be graded, and an outline of the course based on how you have configured it. (Much of this information can be taken directly from the Instructor's Manual for your course.) This syllabus must be in my office by the last day of the course. (I am enclosing a copy of Dee Dale's Christian Education syllabus as a sample format for you to follow.)
6. Please read and be familiar with your Faculty Handbook. It contains important academic policies and information. (Like when grades are due and attendance requirements.)

I hope you will find these suggestions and procedures helpful. It may seem like a lot of busywork, however, these are the kinds of things we must have in place as we continue to seek an outside agency for accreditation purposes. Not only that, but having a meaningful evaluation process, and clear expectations communicated in a syllabus insure that our academic program has integrity and quality. Let me know if you have any questions about any part of this mailing.

Sincerely,



Mona West, Ph.D.  
Academic Dean

cc: Education Facilitators

# SAMARITAN

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*Institute for Religious Studies*

## 1994 ANNUAL REPORT

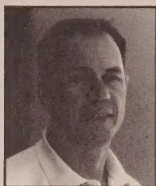
“ We have to see the stone of  
ignorance rolled away from the  
tomb of truth, and let truth  
spring forth.”

— Reverend Troy D. Perry  
*founder of the UFMCC*

*Education for Liberation*

Post Office Box 688  
Lewisville, Texas 75067  
Telephone 214.221.7749  
Facsimilie 214.221.7345

## MESSAGES FROM THE CHAIR AND PRESIDENT



Mike Dively, J.D.  
*Chair*



Sandra L. Robinson, M.Div.  
*President*

This past year has been busy for both trustees and staff. We have:

- reduced the deficit and paid old debts,
- developed a balanced budget for 1995 and
- scheduled repayments to our endowment fund.

Mid year, under the leadership of Marsha Raulston, the Board of Trustees:

- developed a five year strategic plan,
- crafted a mission statement,
- envisioned a future for Samaritan,
- set out objectives and strategies for implementing the mission statement and
- renamed the institution to more accurately reflect our mission.

Dr. Mona West, academic dean, and Dr. Charles Lippy, chair of our Education Policy Committee:

- updated our curriculum,
- substantially increased the number of classes offered through our Partnership with UFMCC Districts,
- developed procedures for the approval and evaluation of Samaritan faculty and
- planned strategy for future joint educational programs.

To begin development of a mature fund raising program, we commissioned Brown, Nordin and York, Inc. to provide recommendations in the areas of marketing, volunteer development and fund raising that contain guidelines for implementation of our strategic plan.

The Board of Trustees expanded with the addition of five new members in January, 1995. Our board leadership evolved with Marsha Raulston moving to chair of the board.

### *Education for Liberation*

Much of the progress we have made these last several years has been due to the abilities, energy and enthusiasm of our president, Sandy Robinson. The annual meeting in February, 1995 showed clearly that under her leadership the energy and talents of the board will allow us to move forward in 1995.

A handwritten signature in dark ink, appearing to read "Mike Dively".



This year marks Samaritan Institute's 25th year of service.

In the challenging decades since the Stonewall Riots, Samaritan has been a catalyst for progress in lesbian and gay communities. Even so, it has been said that we "... are the world's best kept secret." It is time that the liberating education of UFMCC become known through Samaritan's mission: to provide non-homophobic theological education for leadership into the 21st century.

Samaritan Institute takes the lead in providing dynamic curriculum for professional leadership training for the unique pastoral ministries of diverse gay and lesbian communities.

We have the talents and commitment of a dedicated staff who accepted the challenge to:

- administer education nationally,
- attract gifted Trustees, the stewards of our vision, and
- attract scholars to the opportunity of teaching and conducting research in openly gay and lesbian educational settings.

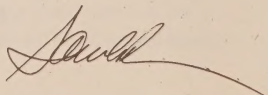
Our faculty and students continually face the challenges of pastoral ministry and fundamentalist attitudes which condemn homosexuality. With this heritage of courage, Samaritan Institute for Religious Studies offers graduate level academic education which is accessible for individuals who desire specialized training in pastoral ministry or personal enrichment courses through:

- classroom courses and partnerships with MCC congregations,
- correspondence courses,
- intensive residency programs and
- dual enrollment programs.

Samaritan Institute is becoming a theological center and "think tank" for homosexual scholars and pastors. We know too well that virtually all research in areas such as human sexuality, history, sociology and psychology has been conducted with heterosexual bias. We know that information about gays, lesbians, bi-sexuals and transgendered people has been omitted from academic literature or added only as a footnote. This is doubly true of gay and lesbian people of color.

Our community deserves and needs the Samaritan Institute for Religious Studies to:

- provide leadership and theological training for the community,
- encourage research and scholarship about the community,
- seek academic excellence in an atmosphere free from homophobia and
- harbor and nurture prophetic voices of vision and hope.

A handwritten signature in dark ink, appearing to be "David", with a long, sweeping horizontal line extending to the right.

## A PROUD HISTORY

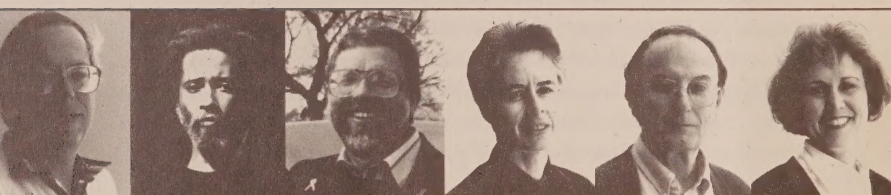
In 1968, the Reverend Troy D. Perry founded the Universal Fellowship of Metropolitan Community Churches (UFMCC) as an interdenominational Christian church, with an unprecedented outreach to the gay and lesbian community. Samaritan Bible Seminary was founded two years later to train ministers for the UFMCC. Since that time, Samaritan Bible Seminary has become the Samaritan Institute for Religious Studies.

The Samaritan Institute for Religious Studies is among the few institutions in the world dedicated solely to gay and lesbian education. It stands as a testament to the longings and courage of an international lesbian and gay community that no longer accepts invisibility and invalidation. Samaritan currently serves nearly 500 students in the United States and Canada.

Worldwide, the Samaritan Consortium of schools is: Samaritan USA and Canada, Australian Samaritan Education with an extension center in New Zealand and Samaritan College in Europe. All provide:

- continuing education in pastoral ministry,
- supplemental education for clergy candidates/laity
- personal enrichment courses in spirituality and human sexuality.

In 1994, Samaritan Institute forged a dual enrollment program with the Chicago Theological Seminary. This relationship will be a model for other educational partnerships



### *Education for Liberation*

to provide accredited, non-homophobic theological education. Dual enrollment programs provide Samaritan students with master's level education while meeting the academic requirements of ordination for the UFMCC.

The Samaritan Institute for Religious Studies exists to provide liberating education for leadership as we move into the 21st century.

## GIFTS FROM UFMCC CHURCHES

Churches of the UFMCC provide an annual allotment to our general fund for Institute operations. Local churches have provided additional support for theological education. The Samaritan Institute for Religious Studies is deeply grateful to all Metropolitan Community Churches for their gifts.

## LEADERSHIP GIFTS

Our Board of Trustees, UFMCC churches and friends of Samaritan Institute have a strong commitment of stewardship for our vision. This commitment is reflected in financial gifts, time, services and goods contributed to Samaritan. The Board of Trustees sense of stewardship is reflected in their annual pledges that have supported our growth.

## ENDOWMENTS

Endowments support the life of the institution, support research and memorialize the life and work of special friends and colleagues. In 1991, Samaritan Institute for Religious Studies received an endowment from Dr. Gary McClelland, past Chair of Samaritan Institute. His dream was to establish a formal, non-homophobic institute of higher learning for lesbians and gays in America. His gift has supported Samaritan Institute through many challenging transitions. The McClelland Building Endowment Fund has been created to memorialize Dr. McClelland and be a constant reminder of his important vision for our future.



## SCHOLARSHIP FUNDS

Scholarship funds are a critical avenue for recruiting talented students. The Samaritan Institute, through partnership with the Districts of the UFMCC, offers scholarships to promising clergy candidates.

The Fund for Overcoming Racism exists for Samaritan students who are people of color to encourage racial and cultural balance in the training of UFMCC pastoral ministers.



MESSAGE FROM THE  
DEAN



Mona West, Ph.D.  
*Academic Dean*

The academic growth that Samaritan Institute has experienced in the last year would not have been possible without the commitment and talents of so many people. Education facilitators have worked hard to discern the educational needs of our students and schedule classes accordingly. The faculty have contributed their expertise to the development and teaching of a new curriculum that is on the cutting edge of theological education.

The academic programs of Samaritan Institute ensure that we have trained leadership for our denomination and our people. We cannot leave this totally to mainline seminaries. The best people to train and teach gay and lesbian people are gay and lesbian people. May we continue to work together as colleagues in the exciting and challenging ministry of theological education that truly liberates us all.

A handwritten signature in dark ink, appearing to read "Mona West".

TRUSTEES AND  
OFFICERS

As of February 1, 1995, the dedicated trustees and officers pictured on pages four and five include (from left to right):

Charles Lippy, Ph.D., *Chair, Education Policy*  
Elias Farajaje-Jones, Dr. Theol., *Education Policy*  
Gary Skala, M.A., *Chair, Institutional Advancement*  
Marie Fortune, M.Div., *Finance*

*Education for Liberation*

Irving Dawson, Ph.D., *Education Policy*  
Marsha Raulston, M.A., *Chair*  
Tom Reveley, Ph.D., *Finance*  
Judy Dale, M.R.E., G.S.R.E., *Education Policy*  
Terry Stone, *Chair, Finance*  
Nancy Wilson, M.Div., *UFMCC Board of Elders*  
Leon Hampton, Jr., J.D., *Institutional Advancement*  
Jim Mitulski, M.Div., *Institutional Advancement*

# STATEMENT OF 1994 INCOME AND EXPENDITURES

The finances of Samaritan Institute are in a good and stable position. The closing of 1994 shows a modest deficit due to delayed 1993 expenses which were promptly paid in 1994. Otherwise a balanced budget was achieved.

## Income

|                  |             |
|------------------|-------------|
| Tuition and Fees | \$90,501.32 |
| UFMCC Allotment  | 62,640.01   |
| Donations        | 13,249.28   |
| Other            | 1,030.00    |
| Total Income     | 167,420.61  |

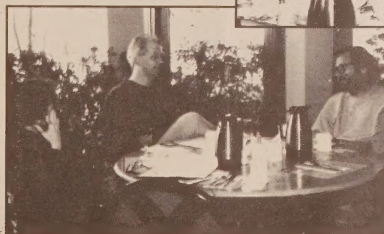
## Expenses

|                 |             |
|-----------------|-------------|
| Human Resources | \$93,943.03 |
| Administration  | 43,719.67   |
| Programs        | 38,816.89   |
| Total Expense   | 176,479.59  |

Net Income - \$9,058.98



*Committees hard at work towards reaching Samaritan Institute's mission.*



“Our mission is to provide  
non-homophobic theological  
education for leadership into  
the 21st century.”

— Samaritan Institute for  
Religious Studies Mission Statement

*Education for Liberation*



# **Samaritan College**

## **Faculty Handbook**

**1993 - 1994**





# **FACULTY HANDBOOK SAMARITAN COLLEGE 1993-94**

The purpose of this handbook is to provide clear and concise information to faculty teaching for Samaritan College. Some of the policies and procedures in this faculty handbook differ from those in the 1992-93 Samaritan College General Catalog. Policies and procedures in this Faculty Handbook replace corresponding ones in the General Catalog. Please read the handbook carefully, before you begin teaching your course(s) for Samaritan. If you have any questions, or cannot abide by the policies and procedures stated in this handbook, contact the Academic Dean of Samaritan.

Policies that directly affect students should be published by faculty in the day-to-day syllabus they distribute for the course.

(First edition, November 16, 1993.)





## **TEACHING COURSES IN THE DISTRICT PARTNERSHIP: STEPS FOR FACULTY**

1. Have a complete faculty application on file with the Academic Dean of Samaritan College. Receive approval to teach the course from the Dean.
2. Work with the District Education Facilitator to schedule your course in the district.  
  
See District Partnership Policies in the Appendix for the 13 steps Education Facilitators follow when scheduling classes.  
(Note in step 9 of the Partnership Policies faculty may have to perform the late registration procedure on the first day of class.)
3. Receive course manual from the Academic Dean's Office. (Manual includes course objectives, content outline, required textbooks, teaching guidelines, student exercises and assignments.)
4. After course registration deadline, receive student roll, official grade report form, and evaluation forms from the Samaritan College Registrar.
5. Mail advance assignments to students before the first day of class. (See step 7 in the Partnership Policies.)
6. On the last day of class students evaluate the course. (See guidelines for student evaluations in the Appendix.)
7. Faculty reports grades on the Samaritan College Official Grade Form to the Registrar within 30 days of the last class session. (See grading policies below.)
8. Samaritan College Registrar receives grades from faculty and authorizes the District Treasurer to pay faculty. (20% of total tuition collected for the course.)

### **OTHER INFORMATION**

Expense reimbursement: Turn in receipts for course related expenses to the District Treasurer. Faculty are reimbursed from the course registration fees. (Money for travel, hotel, and per diem should be negotiated in advance with the Education Facilitator.)

Course cancellation: Once the faculty agrees and the course has been announced in the district, the faculty is obligated to teach the course. There must be at least four students registered for the course to make. If the course is canceled for any reason, contact the offices of Samaritan College immediately.





## **GRADING POLICIES\***

\*It is important to make students aware of these policies on the first day of class. Faculty may want to include them in their day-to-day syllabus for the course.

### **Reporting grades:**

Grades must be reported to the Registrar 30 days after the last class session. Grades must be reported on the official grade report form in order for students to receive credit for the course. The Registrar will record and mail grades to individual students. However, if the instructor wishes to communicate to students a more complete explanation of their course grade, eg., percentages on papers, assignments, class participation, they may do so. Official notification of a student's grade comes from the Registrar of Samaritan College.

### **Grading Scale:**

For the purposes of calculating grade point average (GPA) and transcribing, all proficiency courses taught in the District Partnerships must be graded on the following scale:

A = 90-100%  
B = 80-89%  
C = 70-79%  
F = below 70%

There is no Pass/Fail grading option for proficiency courses.

### **Grade of Incomplete(I):**

The work of a course is terminated on the last day of the class. The performance in the course is evaluated on the basis of the work submitted by that time. In extenuating circumstances, the instructor may grant the student an extension in order to complete course work. In such cases, a grade of "Incomplete" (I) may be recorded on the official grade report form.

If a grade of incomplete is reported, there must be a written agreement between the student and the faculty detailing the terms of the extension and the final date all course work must be submitted. (Samaritan College allows a maximum of 60 days after the last class session for an extension.) A copy of this agreement must be attached to the official grade form when sent to the Registrar.



If the student fails to complete the work by the date negotiated with the faculty or the maximum 60 day period, a grade of F will be recorded.

### **Grade of W (Withdraw):**

A student may withdraw from a course with the grade of "W" up to midpoint of the course. Students should notify instructors in writing of their intent to withdraw from a course. In such cases, a grade of "W" will be recorded by the instructor on the official grade report form. (A copy of the student's written request to withdraw should be attached to the grade report form.)

A grade of "W" simply means the student has dropped the class and will receive no credit for the course. (A schedule of returnable fees is available from the offices of Samaritan College.)

If a student withdraws from a course after midpoint, a grade of "Incomplete" may be negotiated with the instructor.

**\*\*Faculty are asked to notify the District Education Facilitator when a student withdraws from a course.**

## **OTHER POLICIES**

### **Attendance:**

Students must attend 80% of any course to receive credit. Faculty are encouraged to keep attendance records in the event this policy must be enforced.

### **Contact hours:**

"Contact hours" are defined as the number of hours faculty are actually in the classroom setting with the students. Faculty are expected to meet with students 12 hours for every course credit unit, eg., 3 credit course = 36 contact hours, 2 credit course = 24 contact hours, 1 credit course = 12 contact hours.

If the faculty assigns students "independent" projects in lieu of in-class hours, the faculty must state in writing the number of contact hours for which the assignment is equivalent. A copy of this statement should be sent to the Academic Dean.

No more than 20% of the total contact hours for a course may be taught in this manner.





### **Sexual harassment/consensual-dual relationships:**

The Education Policies Committee of the Samaritan College Board of Trustees is currently developing detailed policies concerning sexual harassment and consensual/dual relationships. The policy will be approved by the Board in its January 1994 meeting. Until that time the current statement on consensual relationships found in the 1992-93 General Catalog is in effect. That statement reads as follows:

Consenting romantic and sexual relationships between faculty and student, or between supervisor and employee, are considered extremely unwise. Codes of ethics for most professional associations forbid professional-client sexual relationships. Samaritan College views the instructor-student relationship as one of professional-client. The respect and trust accorded an instructor by a student, as well as the power exercised by the instructor in giving praise or correction, grades, recommendations for future study, etc., greatly diminish the student's freedom should sexual favors be included among the instructor's demands.

Faculty and students are cautioned against the costs of even consenting relationships, in regard to the academic efforts of both faculty member and student. The faculty member who enters into a sexual relationship with a student must recognize that professional power differential exists; if a charge of sexual harassment is subsequently lodged, it will be extremely difficult to assert innocence on grounds of mutual consent.

This policy applies to Samaritan College, the conduct of students, faculty, support staff, administrative staff, and the Board of Trustees.

### **Textbooks:**

See the list of required textbooks for Samaritan courses in the Appendix. (This is a list for the group A proficiencies. The group B courses have not been completed yet.)

Samaritan is currently working out an arrangement with a local bookstore to stock our textbooks. Part of this arrangement would allow Samaritan faculty to order their textbooks at a 40% discount. As of 11-16-93 this agreement has not been finalized. Please call the Academic Dean for textbook information.





## Appendix



## GUIDELINES FOR STUDENT EVALUATIONS

Student evaluations of courses and faculty will provide important information about the clarity and integrity of the revised curriculum and the effectiveness of faculty. These evaluations will be helpful in the future when Samaritan College plans a faculty development program.

When conducting student evaluations please follow these steps:

1. Registrar will mail faculty student evaluation forms along with a self-addressed, stamped envelope.
2. Faculty selects a student who will be responsible for administering the evaluation process.
3. On the last day of class, have the designated student distribute the evaluation forms to the class. Give the students enough time to complete the form, without the instructor present.
4. When everyone has completed the evaluation form, the designated student will collect the forms in the self-addressed, stamped envelope provided by Samaritan. The designated student must mail the completed forms to the Academic Dean of Samaritan on the same day the evaluation was conducted.
5. Forms are received by the Dean and placed in the faculty's file. When grades have been reported for the course, the faculty will receive a duplicate copy of the evaluation forms. A written response from the Dean concerning the faculty's performance in the course will accompany the duplicate forms. This written response will be included in the faculty's file.





# **Textbook Information**

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## **UNDERSTANDING THE BIBLE, PARTS 1 & 2**

The New Oxford Annotated Bible with the Apocrypha, Oxford University Press.  
1-800-451-7556

The Mercer Dictionary of the Bible, Mercer University Press. 1-800-637-2378

## **HISTORY OF CHRISTIANITY, PART 1**

The Story of Christianity, Vol. 1, by Justo Gonzalez, Harper San Francisco.  
1-800-328-5125

Her Story, by Barbara MacHaffie, Fortress Press. 1-800-328-4648

Christianity, Social Tolerance, and Homosexuality, by John Boswell, University of Chicago Press.

Readings in Christian Thought, 2nd ed., edited by Hugh T. Kerr, Abingdon Press.  
1-800-251-3320

Readings in Her Story, edited by Barbara MacHaffie, Fortress Press.  
1-800-328-4648

## **HISTORY OF CHRISTIANITY, PART 2**

The Story of Christianity, Vol 2, by Justo Gonzalez, Harper San Francisco.  
1-800-328-5125

Her Story, by Barbara MacHaffie, Fortress Press. 1-800-328-4648

Hidden From History: Reclaiming the Gay and Lesbian Past, Martin Duberman, et.al., eds., Penguin Press.

Black Religion and Black Radicalism: An Interpretation of the Religious History of Afro-American People, 2nd ed., by Gayraud S. Wilmore, Orbis Press.  
1-800-258-5838

Readings in Christian Thought, 2nd ed., edited by Hugh T. Kerr, Abingdon Press.  
1-800-251-3320





Readings in Her Story, edited by Barbara MacHaffie, Fortress Press.  
1-800-328-4648

## **INTRODUCTION TO SEXUALITY STUDIES**

Our Sexuality, 5th edition, by Robert Crooks and Karla Baur, Benjamin Cummings Publishing Co. 1-800-552-2499

Embodiment: An Approach to Sexuality and Christian Theology, by James B. Nelson, Augsburg Publishing. 1-800-328-4648

Touching Our Strength, by Carter Heyward, Harper and Row Publishers.

Readings in Sexuality Studies, collection of photocopied articles, available from the offices of Samaritan College.

## **UFMCC POLITY**

Don't Be Afraid Anymore: The Story of Reverend Troy Perry and the Metropolitan Community Churches, by Troy Perry with Thomas Swicegood, Chi Rho Press.  
301-670-1859

Course manual, available from the offices of Samaritan College.



# **SAMARITAN / DISTRICT (USA) PARTNERSHIP POLICIES AND PROCEDURES EFFECTIVE JANUARY, 1994**

The UFMCC District structure provides geographic segments for manageable administration of the business of the College. Therefore, "Partnership" between the UFMCC District and Samaritan College is the method Samaritan College has chosen to present classes. Now, the Samaritan College "campus" exists wherever Samaritan College classes, seminars or workshops are taught.

The S/D Partnership provides accessible, non-homophobic, academic, and experiential education, Samaritan approved faculty, minimum expenses for college level theological course work, and scholarship funds for students pursuing educational opportunities from Samaritan College. The S/D Partnership program also offers an annual gathering for those who are:

- \* obtaining UFMCC clergy credentials
- \* maintaining CCCC student registration or "in-care"
- \* clergy interested in transferring credentials
- \* persons who intend to pastor an MCC
- \* other interested persons

## **EDUCATION FACILITATOR**

The Education Facilitator is the Samaritan College field staff who will schedule classes and coordinate the annual student clergy gathering with the Academic Dean of Samaritan College.

## **PROCEDURES FOR SCHEDULING CLASSES (Steps 1 - 13)**

### **1. REVIEW GUIDELINES FOR SCHEDULING COURSES AND FACULTY.**

- a. The number of students who want to enroll in a particular course.
- b. The availability of Samaritan - approved faculty.





- c. The geographic location of the students.
- d. The number of students who may receive equivalency for Samaritan College proficiency courses.
- e. Courses that may take priority in scheduling because of extenuating circumstances:

1. *Sexuality Studies and Polity*: it is rare that students will receive equivalency for courses. Sexuality Studies is not offered through Correspondence.

2. *Preaching and Worship*: these are not Correspondence Courses.

3. *Church History*: it may be rare that non-seminary students would receive equivalency because of the specialized objectives.

- f. Two or more courses may be offered in a residential setting. For example, a one-week program (7 days) at a retreat center offering Worship and Preaching.

**CAUTION:** Do not overextend the student academically. For example: The student would not be able to complete Bible, History of Christianity, and Sexuality Studies in a one or two week time interval.

**One course may be offered from Group A and one course from Group B to be taught simultaneously in a residential setting.**

## **2. THE EDUCATION FACILITATOR SELECTS A SAMARITAN COLLEGE APPROVED FACULTY AND LOCATION FOR THE CLASS.**

Consider travel cost in selecting an approved faculty. All team teaching combinations should be approved by Samaritan College.

Select a site that is central to the greatest number of students, where there is church support, safe and inexpensive housing and/or inexpensive hotels and restaurants in the area may be included in the *Course Announcement Form*. Include a map of the area; select an alternate site for emergency backup and be sensitive to the needs of the physically challenged. Make sure there is a contact person at the location so that the faculty and students can get into the building for class. Notify the location before class to confirm dates/times/contact person/local emergency numbers. The Education Facilitator will inform





Samaritan College immediately of all changes in faculty, dates, times, location of classes to be held.

**3. THE EDUCATION FACILITATOR NOTIFIES SAMARITAN AND THEIR DISTRICT.**

Complete and mail *Course Schedule* form to Samaritan.

Mail one partially completed *Course Registration* form and *Course Announcement* form to all churches, students and other interested people in your district.

**4. THE EDUCATION FACILITATOR RECEIVES COURSE REGISTRATION FORM AND CHECK FROM STUDENT.**

**5. THE EDUCATION FACILITATOR HOLDS ALL COURSE REGISTRATION FORMS AND CHECKS THROUGH THE REGISTRATION DEADLINE.**

(The deadline should be 35 days or more before the first class session)

**6. THE EDUCATION FACILITATOR MAILES COURSE REGISTRATION FORMS TO SAMARITAN AND CHECKS AND MONEY ORDERS TO THE DISTRICT TREASURER WITH THE COMPLETED *DISTRICT TREASURER'S PAYMENT REPORT*, IF YOUR CLASS ENROLLS THE 4 STUDENT MINIMUM.**

If your class does not enroll the minimum, contact Samaritan immediately. The Education Facilitator returns checks/money order's to the student. NOTE: A higher enrollment may be required for faculty flown in from another district.

**7. FACULTY MAILES THE SYLLABUS AND TEXTBOOK REQUIREMENTS TO THE STUDENT.**

**8. THE SAMARITAN COLLEGE REGISTRAR MAILES THE STUDENT ROLL TO THE APPROVED FACULTY AND THE *TREASURER'S REPORT* TO THE DISTRICT TREASURER.**



## **9. LATE REGISTRATION PROCEDURE.**

The faculty (or Education Facilitator, if near the location) accepts tuition, registration fee and late fee, and additional completed *Course Registration* forms. Faculty (or Education Facilitator) mails late registration forms to Samaritan College and late registration checks to the District Treasurer within 24 hours of receipt.

## **10. THE DISTRICT TREASURER SENDS A CHECK PAYABLE TO SAMARITAN COLLEGE FOR 60% OF ALL TUITION COLLECTED WITHIN 10 BUSINESS DAYS OF THE FIRST CLASS.**

## **11. CLASS COMPLETION**

Faculty mails grades on Samaritan College prepared student roll to Samaritan College within 30 days of the last day class is held.

## **12. THE SAMARITAN COLLEGE REGISTRAR RECEIVES GRADES FROM THE FACULTY AND AUTHORIZES THE DISTRICT TREASURER TO PAY THE FACULTY. THE EDUCATION FACILITATOR IS PAID BY SAMARITAN COLLEGE AFTER ALL ABOVE STEPS ARE COMPLETED.**

## **13. THE SAMARITAN COLLEGE REGISTRAR RECORDS AND MAILES GRADE TO STUDENT. (AND CCCC WHERE APPLICABLE)**

### **EXPENSES AND STIPEND:**

All course expenses, including faculty housing, transportation, per diem and Education Facilitator's long distance calls, postage, advertising costs (copies) are paid by the District Treasurer from the registration fees. The District Treasurer should keep fees separate from the scholarship fund so that they are accessible for payment of expenses.

Of the tuition collected, 60% goes to Samaritan College; 20% goes to the





District scholarship fund; 20% goes to the faculty. If students cross District lines to take a course, the 20% scholarship money must be sent to the student's home District.

The Education Facilitator is paid 5% of tuition BY SAMARITAN COLLEGE. (From the 60% of tuition received from the District Treasurer).





## **GENERAL PROCEDURES AND POLICIES**

### **A. ROTATION SYSTEM**

These CCCC approved proficiencies will be taught as individual courses in the districts:

#### **Group A Proficiencies:**

Understanding the Bible, Part 1 (3 credits)  
Understanding the Bible, Part 2 (3 credits)  
(The above two courses count as one proficiency)  
History of Christianity, Part 1 (3 credits)  
History of Christianity, Part 2 (3 credits)  
(The above two courses counts as one proficiency)  
UFMCC Polity (2 credits)  
Introduction to Sexuality Studies (3 credits)

#### **Group B Proficiencies:**

Pastoral Care (3 credits)  
Church Administration/Church Growth (3 credits)  
Christian Education (2 Credits)  
Preaching (2 credits)  
Worship (2 credits)

### **B. ACADEMIC CALENDAR**

#### **Rotation Cycle (Based on a Trimester System) -**

Samaritan College's academic school year is presented in three 4 month terms.

**First Term:** January through April  
**Second Term:** May through August  
**Third Term:** September through December



Beginning in January of 1994, Samaritan/District Partnerships will offer two courses each trimester: one course from Group A and one course from Group B. All courses from both groups must be offered within a two-year cycle.

Each Samaritan District Partnership must register their courses for each trimester with the Samaritan College Registrar. Samaritan College will publish a list of course offerings for all districts so that students can plan their academic training accordingly. **Students will not receive credit if a district partnership fails to register courses through Samaritan College.**

Samaritan District Partnerships may offer more than two proficiency courses per trimester. Partnerships may also offer other approved Samaritan courses in addition to the proficiencies. **In both cases, these courses must be registered with the Samaritan College office in order for the students to receive credit.**

**Deadlines for Registering Courses with Samaritan College:**

**First Trimester:      October 31**

**Second Trimester: February 28**

**Third Trimester:     June 30**

The Samaritan/District Partnership provides creative avenues to complete coursework. According to the availability of qualified faculty and student schedules, classes may be presented within the four month term: 1. weekly; 2. over several weekends; 3. intensively before, during, or after district conferences.

Exceptional calendar dates include no classes during Holy Week, Thanksgiving Week, Christmas Week, and New Years Day.

No regular classes will take place at locations other than General Conference during General Conference. Classes will be offered at General Conference. Courses taught in the Orientation to MCC Pastoring (OMP) program can only be recognized for credit when taken in the OMP program. The OMP is not a partnership course.





Coursework will be completed according to 12 course contact hours per credit.

Example:

1. A one-credit course may be offered over two weekends at six (6) hours per session with appropriate breaks and lunch.
2. A two-credit course over four (4) weekends with appropriate breaks and lunch.
3. A three-credit course over six (6) weekends with appropriate breaks and lunch.

### C. REGISTRATION

Once students have been registered for the class, the Registration Forms should be sent to the Samaritan College Registrar. An Official Grade Report Form will be generated for that particular class and mailed to the faculty. **The faculty must use this form when reporting final grades for students.** If grades are not reported on this form, students will not receive credit for the course and the faculty will not receive payment of stipend.

### D. TUITION AND FEES

All tuition is payable in full on or before the beginning of the class. The student will make checks payable to the sponsoring District. Districts may charge a fee for returned checks marked "insufficient funds". Payment plans/scholarship arrangements may be made in advance in accordance with each partnership, where applicable, however, the District Treasurer must still send a check payable to Samaritan College for 60% of all tuition collected within 10 business days of the first class.

Registration fee: \$35.00 for one or two classes, \$75.00 for three or more classes within a term, per student. There will be a late registration fee of \$ 20.00. These fees cover the cost of presenting the course, e.g. use of facility, materials and transportation costs to the faculty. Registration fees are non-refundable.

| Credit | Class Hour | Tuition  | Auditing Fee |
|--------|------------|----------|--------------|
| 1      | 12         | \$ 85.00 | \$ 50.00     |
| 2      | 24         | 170.00   | 100.00       |
| 3      | 36         | 255.00   | 150.00       |





# Course Registration

SAMARITAN COLLEGE Post Office Box 688 Lewisville, Texas 75067 214/221-7749 Fax 214/221-7345

Check All That Apply    ☐ Proficiency Requirement  
                                  ☐ Degree Program  
                                  ☐ Audit  
                                  ☐ Continuing Education

Student Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Province \_\_\_\_\_

Zip / Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Church / District \_\_\_\_\_

Social Security # \_\_\_\_\_

Phone (day) \_\_\_\_\_ (evening) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## To Be Completed by Education Facilitator

Course Title \_\_\_\_\_ No. Credits \_\_\_\_\_

Faculty \_\_\_\_\_

Course Date(s) \_\_\_\_\_

Course Location(s) \_\_\_\_\_ District \_\_\_\_\_

Return This Form To \_\_\_\_\_

## To Be Completed by Student

Registration Fee \$ \_\_\_\_\_

Late Fee \$ \_\_\_\_\_

Tuition \$ \_\_\_\_\_

Audit Fee \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

Check/M.O. No. \_\_\_\_\_

## To Be Completed by Registrar Only -

A \_\_\_\_\_ %

B \_\_\_\_\_ %

C \_\_\_\_\_ %

P \_\_\_\_\_

F \_\_\_\_\_

W \_\_\_\_\_

I \_\_\_\_\_

Trimester:    1       2       3



# OFFICIAL GRADE FORM

SAMARITAN COLLEGE Post Office Box 688 Lewisville, Texas 75067 214/221-7749 Fax 214/221-7345

Date: 11/19/93

Page: 1

Course ID: SAMA-00034

Course Title: History of Christian Thought

Faculty: Darraugh

Credit: 3.00

Trimester: 3T 1993

District: SCD

| Student Number | Student Name     | Grade |
|----------------|------------------|-------|
| 135            | Vicki Anderson   |       |
| 233            | Jim Gott         |       |
| 221            | Sandy E O'Steen  |       |
| 183            | NaDine Rawls     |       |
| 201            | Alice Urbanowicz |       |
|                |                  |       |
|                |                  |       |
|                |                  |       |

Faculty Signature: \_\_\_\_\_

Date: \_\_\_\_\_

By signing this Official Grade report, faculty certify that students have completed all required course work and the student has earned the grade assigned. All students must be assigned a grade. Grades of 'W' (withdraw) or 'I' (incomplete) must be explained in writing by the faculty to the Academic Dean of Samaritan College and should be attached to this form.







# Course and Instructor Evaluation

Instructor \_\_\_\_\_

Course \_\_\_\_\_

Location \_\_\_\_\_ Course Dates \_\_\_\_\_

This evaluation will provide Samaritan College with important information concerning the quality of courses and instruction. It is part of an on-going process to continue to meet the needs of our students and ensure academic excellence. Please give your careful consideration to each question.

1. Indicates you **disagree** strongly with the statement.      5. Indicates you **agree** strongly with the statement.

## Course Evaluation

Disagree      Agree

- |                  |                                                                                                   |
|------------------|---------------------------------------------------------------------------------------------------|
| <b>1 2 3 4 5</b> | 1. The class met as scheduled, beginning and ending at the announced times.<br>Comments:          |
| <b>1 2 3 4 5</b> | 2. The required text books and materials were relevant and important for the course.<br>Comments: |
| <b>1 2 3 4 5</b> | 3. The assignments were meaningful and facilitated learning of the course content.<br>Comments:   |
| <b>1 2 3 4 5</b> | 4. The course was well-organized, following a logical presentation of the material.<br>Comments:  |
| <b>1 2 3 4 5</b> | 5. The course has provided me with information I consider valuable.<br>Comments:                  |
| <b>1 2 3 4 5</b> | 6. Facilities and classroom helped the learning experience.<br>Comments:                          |

## Instructor Evaluation

Disagree      Agree

- |                  |                                                                                  |
|------------------|----------------------------------------------------------------------------------|
| <b>1 2 3 4 5</b> | 1. Faculty seemed knowledgeable in the subject matter.<br>Comments:              |
| <b>1 2 3 4 5</b> | 2. Faculty showed enthusiasm for the subject matter.<br>Comments:                |
| <b>1 2 3 4 5</b> | 3. Faculty communicated the subject matter clearly and effectively.<br>Comments: |
| <b>1 2 3 4 5</b> | 4. The course objectives were met.<br>Comments:                                  |
| <b>1 2 3 4 5</b> | 5. Faculty was accessible and available to answer questions.<br>Comments:        |

Additional Comments:

**Samaritan  
College**

*Education for  
Liberation*







# Course and Instructor Evaluation

Instructor \_\_\_\_\_

Course \_\_\_\_\_

Location \_\_\_\_\_ Course Dates \_\_\_\_\_

This evaluation will provide Samaritan College with important information concerning the quality of courses and instruction. It is part of an on-going process to continue to meet the needs of our students and ensure academic excellence. Please give your careful consideration to each question.

1. Indicates you **disagree** strongly with the statement. 5. Indicates you **agree** strongly with the statement.

## Course Evaluation

Disagree Agree

- 1 2 3 4 5 1. The class met as scheduled, beginning and ending at the announced times.  
Comments:
- 1 2 3 4 5 2. The required text books and materials were relevant and important for the course.  
Comments:
- 1 2 3 4 5 3. The assignments were meaningful and facilitated learning of the course content.  
Comments:
- 1 2 3 4 5 4. The course was well-organized, following a logical presentation of the material.  
Comments:
- 1 2 3 4 5 5. The course has provided me with information I consider valuable.  
Comments:
- 1 2 3 4 5 6. Facilities and classroom helped the learning experience.  
Comments:

## Instructor Evaluation

Disagree Agree

- 1 2 3 4 5 1. Faculty seemed knowledgeable in the subject matter.  
Comments:
- 1 2 3 4 5 2. Faculty showed enthusiasm for the subject matter.  
Comments:
- 1 2 3 4 5 3. Faculty communicated the subject matter clearly and effectively.  
Comments:
- 1 2 3 4 5 4. The course objectives were met.  
Comments:
- 1 2 3 4 5 5. Faculty was accessible and available to answer questions.  
Comments:

Additional Comments:



# Course and Instructor Evaluation

Instructor: \_\_\_\_\_  
 Course: \_\_\_\_\_  
 Section: \_\_\_\_\_  
 Term: \_\_\_\_\_

The evaluation will provide feedback to help with course and instructor improvement. It is a part of the ongoing process to ensure the needs of our students are met and to ensure continuous quality improvement in our courses.

1. Indicate your degree level with the number: 1 - Undergraduate, 2 - Graduate

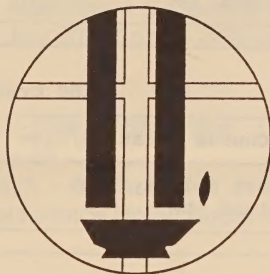
| Course Evaluation                                                                   |           | Strongly Agree | Agree | Disagree | Strongly Disagree |
|-------------------------------------------------------------------------------------|-----------|----------------|-------|----------|-------------------|
| 1. The class met its intended purpose and was of high educational value.            | Comments: | 1 2 3 4 5      |       |          |                   |
| 2. The material and topics were relevant and interesting for the course.            | Comments: | 1 2 3 4 5      |       |          |                   |
| 3. The assignments were meaningful and helped learning for the course.              | Comments: | 1 2 3 4 5      |       |          |                   |
| 4. The course was well organized, following a logical presentation of the material. | Comments: | 1 2 3 4 5      |       |          |                   |
| 5. The course provided me with information I could use.                             | Comments: | 1 2 3 4 5      |       |          |                   |
| 6. Faculty and staff provided helpful information and resources.                    | Comments: | 1 2 3 4 5      |       |          |                   |

| Instructor Evaluation                                                   |           | Strongly Agree | Agree | Disagree | Strongly Disagree |
|-------------------------------------------------------------------------|-----------|----------------|-------|----------|-------------------|
| 1. Faculty demonstrated knowledge in the subject matter.                | Comments: | 1 2 3 4 5      |       |          |                   |
| 2. Faculty showed enthusiasm for the subject matter.                    | Comments: | 1 2 3 4 5      |       |          |                   |
| 3. Faculty demonstrated the ability to explain clearly and effectively. | Comments: | 1 2 3 4 5      |       |          |                   |
| 4. The course objectives were met.                                      | Comments: | 1 2 3 4 5      |       |          |                   |
| 5. Faculty was respectful and sensitive to diverse students.            | Comments: | 1 2 3 4 5      |       |          |                   |

Additional Comments: \_\_\_\_\_

# **Samaritan**

## **Course Listing**



### **Second Trimester**

**May 1 - Aug 31, 1995**

**\*New registration procedures enclosed, read carefully.**



# Course Listing

## Second Trimester May 1 - Aug 31, 1995

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### UFMCC Polity

2.00 Credit

| CourseID   | Dist | Faculty     | Course Location/Time      | Course Date(s)                                  |
|------------|------|-------------|---------------------------|-------------------------------------------------|
| SAMA-00418 | MAD  | DeBaugh     | Open Door MCC<br>Boys, MD | June 2,3,9,10<br>10:00 am - 5:00 pm             |
| SAMA-00410 | SCD  | C. Darraugh | Harvest MCC<br>Denton, TX | May 6-7, June 3-4<br>Sat. 9am-5pm, Sun. 1pm-5pm |
|            |      |             |                           |                                                 |

### Christian Education

2.00 Credit

| CourseID   | Dist | Faculty  | Course Location/Time                   | Course Date(s)                             |
|------------|------|----------|----------------------------------------|--------------------------------------------|
| SAMA-00419 | MAD  | H. Stock | MCC of the Disciples<br>Washington, DC | June 16,17,30 July 1<br>10:00 am - 5:00 pm |
| SAMA-00412 | NWD  | TBA      | Airport Holiday Inn<br>Portland, OR    | May 22 - 26<br>After NWD Conference        |
|            |      |          |                                        |                                            |

### Introduction to Pastoral Care

3.00 Credit

| CourseID   | Dist | Faculty  | Course Location/Time                | Course Date(s)                      |
|------------|------|----------|-------------------------------------|-------------------------------------|
| SAMA-00411 | NWD  | A. Hulse | Airport Holiday Inn<br>Portland, OR | May 22 - 26<br>After NWD Conference |
|            |      |          |                                     |                                     |

### Preaching

2.00 Credit

| CourseID   | Dist | Faculty   | Course Location/Time                | Course Date(s)                                  |
|------------|------|-----------|-------------------------------------|-------------------------------------------------|
| SAMA-00409 | GLD  | M. Piazza | Holiday Inn East<br>Springfield, IL | May 3 - 6 In conjunction<br>with GLD Conference |
|            |      |           |                                     |                                                 |

### Worship

2.00 Credit

| CourseID   | Dist | Faculty    | Course Location/Time | Course Date(s)                          |
|------------|------|------------|----------------------|-----------------------------------------|
| SAMA-00417 | MCD  | P. Whiting | Des Moines, IA       | May 23,24,25<br>Prior to MCD Conference |
|            |      |            |                      |                                         |

# Samaritan Pre-Conference Courses

## July 17 - July 22, 1995

Complete the enclosed registration form and mail it with \$35.00 registration fee (per course) and full tuition to Samaritan by July 3. An additional \$40.00 late fee will be charged for all registrations received after July 3.

---

SAMA-00414 **Intro. to Sexuality Studies** - Rev. Chris Pasinski & Rev. Nancy Smeigowski  
(3 credits) July 17 - July 21

8:30 a.m. - 4:30 p.m. (evening field trip TBA)  
Conference Hotel, Room TBA

SAMA-00415 **Worship** - Rev. Helene Loper

(2 credits) July 17 - 9 a.m. - 5:30 p.m., First MCC Atlanta  
July 18 - 8 a.m. - 5:00 p.m., Christ Covenant MCC  
July 19 - evening session with FFO  
Attendance at General Conference Worship  
July 30 - 2 p.m. - 5:30 p.m., First MCC Atlanta

SAMA-00416 **Preaching** - Rev. Glenna Shepherd  
(2 credits) July 19 - 22

9 a.m. - 4 p.m.  
Conference Hotel, Room TBA

SAMA-00413 **Early Afrikan Christianity** - Dr. Elias Farajaje-Jones  
(3 credits) July 17 - July 22

9 a.m. - 4 p.m.  
Conference Hotel, Room TBA  
(Equivalent for History of Christianity, Part I.)

### \* Required texts for Early Afrikan Christianity:

Her Share of the Blessings: Women's Religions Among Pagans, Jews, and Christians in the Greco-Roman World, by Ross Shepard Kraemer, Oxford 1992.

Adam, Eve, and the Serpent, by Elaine Pagels, New York: Random House, 1989.

The Gnostic Gospels, by Elaine Pagels, New York: Random House, 1989.

Eunuchs for the Kingdom of Heaven, by Ute Ranke-Heinemann, New York: Doubleday & Co., 1990.



# Registration Information

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\* Students are encouraged to register for classes as soon as possible. There is a minimum enrollment of four students for each district partnership class. A course will cancel if minimum enrollment has not been met 14 days before the first class session.

Students register direct to Samaritan Administration Office:

Samaritan  
P.O. Box 688  
Lewisville, TX 75067

Phone: (214) 221-7749  
Fax: (214) 221-7345

## How to Register

1. Fill out the enclosed registration form. (This form may be photocopied for additional classes.)
2. Send it to Samaritan, with a check or money order for the full tuition and the \$35.00 registration fee **30 days before the first class session**.

## Late Fees

An additional late fee of \$40.00 will be assessed if the \$35.00 registration fee and full tuition is not received 14 days before the first class session. **This policy will be strictly enforced.**

## Registration Option

Students may preregister by forwarding the \$35.00 non-refundable registration fee and the completed registration form to Samaritan. Full tuition must be paid 2 weeks (14 days) before the first class session. (Late fee policy still applies.)

## Tuition and Fees

| Credit | Class Hours | Tuition | Audit  |
|--------|-------------|---------|--------|
| 1      | 12          | \$ 90   | \$ 50  |
| 2      | 24          | \$ 180  | \$ 100 |
| 3      | 36          | \$ 270  | \$ 150 |

Registration fee: \$35.00 per course, per student. This fee is non-refundable.

Late fee: \$40.00 per course, per student in addition to the \$35.00 registration fee. This fee is non-refundable.

Students will make checks payable to Samaritan. A fee will be charged for returned checks marked "insufficient funds". Payment plans/scholarship arrangements must be made in advance and negotiated with each district, where applicable.



# Samaritan

## Course Registration Form

Return this form to:  
Samaritan  
P.O. Box 688  
Lewisville, TX 75067  
Phone (214) 221-7749  
Fax (214) 221-7345

### Student Information

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Church/District (if applicable) \_\_\_\_\_

Social Security # \_\_\_\_\_

Phone (home) \_\_\_\_\_ (work) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Course Information

(See Course Listing to complete information)  
(Use a separate form for each course)

Course ID# \_\_\_\_\_

Course Title \_\_\_\_\_ No.Credits \_\_\_\_\_

Faculty \_\_\_\_\_

### Payment Information

**Registration Fee** \$ \_\_\_\_\_  
(\$35.00 per course)  
**Tuition** \$ \_\_\_\_\_  
(\$90.00 per credit)  
**Audit Fee** \$ \_\_\_\_\_  
(\$50.00 per credit)  
**Late Fee** \$ \_\_\_\_\_  
(\$40.00 per course +  
\$35.00 Registration Fee)  
**Total** \$ \_\_\_\_\_

Check any that apply:

- ☐ **Proficiency Requirement**  
(Course required for UFMCC Licensure,  
must be taken for full credit.)
- ☐ **Audit**  
(Any Samaritan course may be audited.  
Audit students pay to attend the course  
but are not required to do assignments.)

Check/M.O. No. \_\_\_\_\_



# Sources of Hope Bookstore

ATT: Sue Schrader

P.O. Box 35466 • 5910 Cedar Springs Road • Dallas, Texas 75235

Phone (214) 351-1901 • Fax (214) 351-6099

Toll Free 1-800-501-4673

SOLD/SHIP TO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

NOTES: \_\_\_\_\_

|   | TITLE/DESCRIPTION                                 | COST    | TOTAL |
|---|---------------------------------------------------|---------|-------|
| ✓ | UNDERSTANDING THE BIBLE , Part 1                  |         |       |
|   | THE NEW OXFORD ANNOTATED BIBLE WITH THE APOCRYPHA | \$39.95 |       |
|   | THE MERCER DICTIONARY OF THE BIBLE                | \$35.00 |       |
| ✓ | UNDERSTANDING THE BIBLE , Part 2                  |         |       |
|   | THE NEW OXFORD ANNOTATED BIBLE WITH THE APOCRYPHA | \$39.95 |       |
|   | THE MERCER DICTIONARY OF THE BIBLE                | \$35.00 |       |
|   | THE MORAL TEACHINGS OF PAUL, 2ND EDITION          | \$12.95 |       |
| ✓ | HISTORY OF CHRISTIANITY, Part 1                   |         |       |
|   | THE STORY OF CHRISTIANITY, VOL. 1                 | \$18.00 |       |
|   | HER STORY                                         | \$13.00 |       |
|   | CHRISTIANITY, SOCIAL TOLERANCE, AND HOMOSEXUALITY | \$18.95 |       |
|   | READINGS IN CHRISTIAN THOUGHT, 2ND ED.            | \$25.95 |       |
|   | READINGS IN HER STORY                             | \$15.00 |       |
| ✓ | HISTORY OF CHRISTIANITY, Part 2                   |         |       |
|   | THE STORY OF CHRISTIANITY, VOL. 2                 | \$19.00 |       |
|   | HER STORY                                         | \$13.00 |       |
|   | READINGS IN HER STORY                             | \$13.00 |       |
|   | READINGS IN CHRISTIAN THOUGHT, 2ND ED.            | \$25.95 |       |
|   | HIDDEN FROM HISTORY                               | \$15.00 |       |
|   | BLACK RELIGION AND BLACK RADICALISM               | \$16.95 |       |
| ✓ | INTRODUCTION TO SEXUALITY STUDIES                 |         |       |
|   | OUR SEXUALITY, 5TH ED.                            | \$48.50 |       |
|   | EMBODIMENT                                        | \$16.99 |       |
|   | TOUCHING OUR STRENGTH                             | \$12.95 |       |
|   | STUDENT READER FOR SEXUALITY STUDIES              | \$20.00 |       |
| ✓ | UFMCC POLITY                                      |         |       |
|   | DON'T BE AFRAID ANYMORE                           | \$12.95 |       |
|   | UFMCC BY-LAWS                                     | \$2.00  |       |
|   | STUDENT READER FOR UFMCC POLITY                   | \$20.00 |       |





# Required Texts for Courses

\* All texts may be ordered from Sources of Hope Bookstore. Call toll free 1-800-501-4673 and ask for Sue Schrader. Allow one week for delivery.

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## UNDERSTANDING THE BIBLE, PART 1

The New Oxford Annotated Bible with the Apocrypha, Oxford University Press.

The Mercer Dictionary of the Bible, Mercer University Press.

## UNDERSTANDING THE BIBLE, PART 2

The New Oxford Annotated Bible with the Apocrypha, Oxford University Press.

The Mercer Dictionary of the Bible, Mercer University Press.

The Moral Teachings of Paul: Selected Issues, by Victor Paul Furnish, Abingdon Press.

## HISTORY OF CHRISTIANITY, PART 1

The Story of Christianity, Vol.1, by Justo Gonzalez, Harper San Francisco.

Her Story, by Barbara MacHaffie, Fortress Press.

Christianity, Social Tolerance, and Homosexuality, by John Boswell, University of Chicago Press.

Readings in Christian Thought, 2nd ed., edited by Hugh T. Kerr, Abingdon Press.

Readings in Her Story, edited by Barbara MacHaffie, Fortress Press.

## HISTORY OF CHRISTIANITY, PART 2

The Story of Christianity, Vol. 2, by Justo Gonzalez, Harper San Francisco.

Her Story, by Barbara MacHaffie, Fortress Press.

Hidden From History: Reclaiming the Gay and Lesbian Past, Martin Duberman, et.al., eds., Penguin Press.

Black Religion and Black Radicalism: An Interpretation of the Religious History of Afro-American People, 2nd ed., by Gayraud S. Wilmore, Orbis Press.

Readings in Christian Thought, 2nd ed., edited by Hugh T. Kerr, Abingdon Press.

Readings in Her Story, edited by Barbara MacHaffie, Fortress Press.

## INTRODUCTION TO SEXUALITY STUDIES

Our Sexuality, 5th edition, by Robert Crooks and Karla Baur, Benjamin Cummings Publishing Co.

Embodiment: An Approach to Sexuality and Christian Theology, by James B. Nelson, Augsburg Publishing.

Touching Our Strength, by Carter Heyward, Harper and Row Publishers.

Readings in Sexuality Studies, collection of photocopied articles.



## UFMCC POLITY

Don't Be Afraid Anymore: The Story of Reverend Troy Perry and the Metropolitan Community Churches, by Troy Perry with Thomas Swicegood, St. Martins Press.

1993 UFMCC By-Laws, available from UFMCC in Los Angeles (213-464-5100).

Student Reader, collection of photocopied articles.

## CHRISTIAN EDUCATION

Foundations for the Teaching Church: Christian Faith, Person Nurture, and Church Life, by Grant W. Hanson, Judson Press.

To Know as We Are Known: A Spirituality of Education, by Parker J. Palmer, Harper and Row.

Teaching Scripture from an African-American Perspective, by Joseph V. Crockett, Discipleship Resources.

How to Mobilize Church Volunteers, by Marlene Wilson, Augsburg.

Marching to Different Drummers, by Pat Burke Guild and Stephen Garger, Association for Supervision and Curriculum Development.

## WORSHIP

Introduction to Christian Worship, Revised Edition, by James F. White, Abingdon.

African American Christian Worship, by Melva Wilson Costen, Abingdon.

Eucharist: Christ's Feast with the Church, by Laurence Hull Stookey, Abingdon.

Baptism: Christ's Act in the Church, by Laurence Hull Stookey, Abingdon.

## CHURCH ADMINISTRATION/GROWTH

Antagonists in the Church: How to Identify and Deal with Destructive Conflict, by Kenneth C. Haugk, Augsburg.

44 Steps Up Off the Plateau, by Layle E. Schaller, Abingdon.

Student Workbook, collection of photocopied materials.

## PASTORAL CARE

The Skilled Pastor: Counseling as the Practice of Theology, by Charles W. Taylor, Fortress Press.

Student Reader, collection of photocopied articles.

## PREACHING

Preaching, by Fred B. Craddock, Abingdon Press.

The Preaching Life, by Barbara Brown Taylor, Cowley Publications.

A Captive Voice, by David Buttrick, Westminster/John Knox Press.



# For Additional Course Information Contact:

---

## **Great Lakes District** - (GLD)

Judy Dale, District Coordinator - 1300 Ambridge Drive  
Louisville, KY 40207-2410  
(502) 897-3821

## **Gulf Lower Atlantic District** - (GLAD)

John Moore - 2025 Wedgewood Drive  
Stone Mountain, GA 30088  
(404) 322-0550

## **Mid-Atlantic District** - (MAD)

Tom Bohache - 7245 Lee Highway  
Falls Church, VA 22046  
(703) 532-0992

## **Mid-Central District** - (MCD)

Matthew Howard - 3514 North 45 Avenue  
Omaha, NE 68104  
(402) 455-5264

## **Northwest District** - (NWD)

Alan Eddington - 510 Sanchez Street  
San Francisco, CA 94114  
(415) 863-4434

## **Southeast District** - (SED)

Carol Hale - 7346 Poi Circle  
Orlando, FL 32822  
(407) 381-3802

## **Southwest District** - (SWD)

Houston Burnside, Jr. - P.O. Box 474  
Escondido, CA 92033-0474  
(619) 740-5931

Covenant MCC  
P.O. Box 101473  
Birmingham AL 35210

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Samaritan  
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Lewisville, TX 75067

# **Samaritan Course Information and Registration Procedures Inside!**



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**Samaritan**

**Course Listing**

**for the**

**District Partnerships**

**Third Trimester**

**Sept 1 - Dec 31, 1994**

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# Course Listing

## Third Trimester Sept 1 - Dec 31, 1994

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### History of Christianity, Part I

3.00 Credit

| District | Faculty   | Course Location                               | Course Date(s)                                     |
|----------|-----------|-----------------------------------------------|----------------------------------------------------|
| MAD      | Bohache   | Open Door MCC<br>15817 Barnesville, Boyds, MD | Sept. 30, Oct. 1,2,14,15,28,<br>29,30              |
| SWD      | Ethington | TBA                                           | Oct. 15,22,29 Nov. 19 Dec. 3,<br>10,17 (9am - 1pm) |
|          |           |                                               |                                                    |

### History of Christianity, Part II

3.00 Credit

| District | Faculty    | Course Location                                        | Course Date(s)                                        |
|----------|------------|--------------------------------------------------------|-------------------------------------------------------|
| GLD      | Van Gelder | Session One - Toledo, OH<br>Session Two - Hinsdale, IL | Session One - Sept. 28-29<br>Session Two - Oct. 14-15 |
|          |            |                                                        |                                                       |

### Introduction to Sexuality Studies

3.00 Credit

| District | Faculty | Course Location                               | Course Date(s)                          |
|----------|---------|-----------------------------------------------|-----------------------------------------|
| MAD      | Stock   | Open Door MCC<br>15817 Barnesville, Boyds, MD | Nov. 6 (3pm-6pm)<br>Nov. 7-10 (8am-7pm) |
|          |         |                                               |                                         |

### UFMCC Polity

2.00 Credit

| District | Faculty   | Course Location                                | Course Date(s)                                               |
|----------|-----------|------------------------------------------------|--------------------------------------------------------------|
| MAD      | DeBaugh   | Open Door MCC<br>15817 Barnesville , Boyds, MD | Oct. 6-8 (9am-6pm)                                           |
| SWD      | N. Wilson | MCC Los Angeles                                | Nov. 10-11 (6-10pm), Nov 12 -<br>(8am-6pm), Nov. 13(2pm-8pm) |
|          |           |                                                |                                                              |

### Christian Education

2.00 Credit

| District | Faculty | Course Location                           | Course Date(s) |
|----------|---------|-------------------------------------------|----------------|
| SED      | Orost   | Church of the Trinity MCC<br>Sarasota, FL | Dec. 2, 3, 17  |
|          |         |                                           |                |

# Course Listing

## Third Trimester Sept 1 - Dec 31, 1994

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### Church Administration/Church Growth

3.00 Credit

| District | Faculty | Course Location                           | Course Date(s)                     |
|----------|---------|-------------------------------------------|------------------------------------|
| MCD      | Beard   | MCC of the Rockies<br>Denver, CO          | Sept. 8 - Dec. 8<br>Every Thursday |
| SED      | Kennedy | Church of the Trinity MCC<br>Sarasota, FL | Sept. 16, 17, 23, 24               |
|          |         |                                           |                                    |

### Introduction to Pastoral Care

3.00 Credit

| District | Faculty | Course Location                         | Course Date(s)                       |
|----------|---------|-----------------------------------------|--------------------------------------|
| SCD      | Horvath | MCC of the Resurrection<br>Houston, TX  | Sept. 24-25, Oct. 22-23,<br>Nov. 5-6 |
| SED      | Kavar   | Joy MCC 2351 S Ferncreek<br>Orlando, FL | Oct. 28-29, Nov. 18-19               |
|          |         |                                         |                                      |

### Preaching

2.00 Credit

| District | Faculty | Course Location                    | Course Date(s)         |
|----------|---------|------------------------------------|------------------------|
| SCD      | Thomas  | MCC San Antonio<br>San Antonio, TX | Nov. 19-20, Dec. 10-11 |
|          |         |                                    |                        |

### Worship

2.00 Credit

| District | Faculty  | Course Location                               | Course Date(s)                                  |
|----------|----------|-----------------------------------------------|-------------------------------------------------|
| MAD      | Bohache  | Open Door MCC<br>15817 Barnesville, Boyds, MD | Nov. 4, 5, 18, 19<br>(10am - 5pm)               |
| SCD      | Darraugh | Harvest MCC<br>Denton, TX                     | Sept. 10-11, Oct. 8-9                           |
| SED      | Ducham   | MCC of Tampa 2904 Concordia<br>Tampa, FL      | Oct. 7, 8, 15                                   |
| SWD      | Dahl     | MCC Ventura<br>1995 E Main, Ventura, CA       | Sept. 3, 10, 17, 24 (9am-4:15pm)<br>(tentative) |
|          |          |                                               |                                                 |



# How To Register For Samaritan Courses In The District Partnerships

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1. Fill out the enclosed registration form. Send it, with a check or money order for the amount of tuition and the registration fee to the Education Facilitator of the district in which the class is being taught. (This form may be photocopied for additional classes.)
2. You must send in your registration form **35 days before the first class session**. Failure to do so may result in a course cancellation. If you wait until the first day of class to register, you will be charged a \$20 late fee.
3. Students in the Northwest and Northeast Districts should contact Samaritan directly in order to register for classes.

## Tuition and Fees

All tuition is payable in full on or before the beginning of the class. The student will make checks payable to the sponsoring District. Districts may charge a fee for returned checks marked "insufficient funds." Payment plans/scholarship arrangements may be made in advance in accordance with each partnership, where applicable.

Registration fee: **\$35.00 per course, per student**. There will be a late registration fee of \$20.00. These fees cover the cost of presenting the course, e.g. use of facility, materials, and transportation costs to the faculty. Registration fees are non-refundable.

| Credit | Class Hours | Tuition | Audit  |
|--------|-------------|---------|--------|
| 1      | 12          | \$ 85   | \$ 50  |
| 2      | 24          | \$ 170  | \$ 100 |
| 3      | 36          | \$ 255  | \$ 150 |



# Course Registration

SAMARITAN COLLEGE Post Office Box 688 Lewisville, Texas 75067 214/221-7749 Fax 214/221-7345

Check All That Apply    ☐ Proficiency Requirement  
☐ Degree Program  
☐ Audit  
☐ Continuing Education

Student Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Province \_\_\_\_\_

Zip / Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Church / District \_\_\_\_\_

Social Security # \_\_\_\_\_

Phone (day) \_\_\_\_\_ (evening) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**See Course Listing to complete information below.**

Course Title \_\_\_\_\_ No. Credits \_\_\_\_\_

Faculty \_\_\_\_\_

Course Date(s) \_\_\_\_\_

Course Location(s) \_\_\_\_\_ District \_\_\_\_\_

Return This Form To \_\_\_\_\_

## To Be Completed by Student

Registration Fee \$ \_\_\_\_\_

Late Fee \$ \_\_\_\_\_

Tuition \$ \_\_\_\_\_

Audit Fee \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

Check/M.O. No. \_\_\_\_\_

## To Be Completed by Registrar Only -

A \_\_\_\_\_ %

B \_\_\_\_\_ %

C \_\_\_\_\_ %

P \_\_\_\_\_

F \_\_\_\_\_

W \_\_\_\_\_

I \_\_\_\_\_

Trimester:    1    2    3



# Education Facilitators

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## **Great Lakes District - (GLD)**

Bob Hogg - 2312 North Maplewood Avenue  
Chicago, IL 60647  
(312) 862-6863

## **Gulf Lower Atlantic District - (GLAD)**

John Moore - 2025 Wedgewood Drive  
Stone Mountain, GA 30088  
(404) 322-0550

## **Mid-Atlantic District - (MAD)**

Tom Bohache - P.O. Box 12692  
Roanoke, VA 24027-2692  
(703) 532-0992

## **Mid-Central District - (MCD)**

Jeanne Teague - 1811 South Quebec Way, No. 150  
Denver, CO 80231  
(303) 755-1290

## **South Central District - (SCD)**

Lisetta Thomas - 2554 Forby Avenue  
Ft. Worth, TX 76103  
(817) 531-8228

## **Southeast District - (SED)**

Carol Hale - 7346 Poi Circle  
Orlando, FL 32822  
(407) 381-3802

## **Southwest District - (SWD)**

Houston Burnside, Jr. Facilitator - Samaritan Education in the SWD  
P.O. Box 474  
Escondido, CA 92033-0474  
(619) 740-5931

**\*\* Students in the Northwest and Northeast contact Samaritan directly (214) 221-7749 in order to register for courses.**



# Textbook Information

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## UNDERSTANDING THE BIBLE, PART 1

The New Oxford Annotated Bible with the Apocrypha, Oxford University Press.

The Mercer Dictionary of the Bible, Mercer University Press.

## UNDERSTANDING THE BIBLE, PART 2

The New Oxford Annotated Bible with the Apocrypha, Oxford University Press.

The Mercer Dictionary of the Bible, Mercer University Press.

The Moral Teachings of Paul: Selected Issues, by Victor Paul Furnish, Abingdon Press.

## HISTORY OF CHRISTIANITY, PART 1

The Story of Christianity, Vol. 1, by Justo Gonzalez, Harper San Francisco.

Her Story, by Barbara MacHaffie, Fortress Press.

Christianity, Social Tolerance, and Homosexuality, by John Boswell, University of Chicago Press.

Readings in Christian Thought, 2nd ed., edited by Hugh T. Kerr, Abingdon Press.

Readings in Her Story, edited by Barbara MacHaffie, Fortress Press.

## HISTORY OF CHRISTIANITY, PART 2

The Story of Christianity, Vol. 2, by Justo Gonzalez, Harper San Francisco.

Her Story, by Barbara MacHaffie, Fortress Press.

Hidden From History: Reclaiming the Gay and Lesbian Past, Martin Duberman, et.al., eds., Penguin Press.

Black Religion and Black Radicalism: An Interpretation of the Religious History of Afro-American People, 2nd ed., by Gayraud S. Wilmore, Orbis Press.

Readings in Christian Thought, 2nd ed., edited by Hugh T. Kerr, Abingdon Press.

Readings in Her Story, edited by Barbara MacHaffie, Fortress Press.

## INTRODUCTION TO SEXUALITY STUDIES

Our Sexuality, 5th edition, by Robert Crooks and Karla Baur, Benjamin Cummings Publishing Co.

Embodiment: An Approach to Sexuality and Christian Theology, by James B. Nelson, Augsburg Publishing.

Touching Our Strength, by Carter Heyward, Harper and Row Publishers.

Readings in Sexuality Studies, collection of photocopied articles.

## UFMCC POLITY

Don't Be Afraid Anymore: The Story of Reverend Troy Perry and the Metropolitan Community Churches, by Troy Perry with Thomas Swicegood, St. Martins Press.

1993 UFMCC By-Laws, available from UFMCC in Los Angeles (213-464-5100).

Student Reader, collection of photocopied articles.

## CHRISTIAN EDUCATION

Foundations for the Teaching Church: Christian Faith, Person Nurture, and Church Life, by Grant W. Hanson, Judson Press.

To Know as We Are Known: A Spirituality of Education, by Parker J. Palmer, Harper and Row.

Teaching Scripture from an African-American Perspective, by Joseph V. Crockett, Discipleship Resources.

How to Mobilize Church Volunteers, by Marlene Wilson, Augsburg.

Marching to Different Drummers, by Pat Burke Guild and Stephen Garger, Association for Supervision and Curriculum Development.

## WORSHIP

Introduction to Christian Worship, Revised Edition, by James F. White, Abingdon.

African American Christian Worship, by Melva Wilson Costen, Abingdon.

Eucharist: Christ's Feast with the Church, by Laurence Hull Stookey, Abingdon.

Baptism: Christ's Act in the Church, by Laurence Hull Stookey, Abingdon.

## CHURCH ADMINISTRATION/GROWTH

Antagonists in the Church: How to Identify and Deal with Destructive Conflict, by Kenneth C. Haugk, Augsburg.

44 Steps Up Off the Plateau, by Layle E. Schaller, Abingdon.

Student Workbook, collection of photocopied materials.

## PASTORAL CARE

The Skilled Pastor: Counseling as the Practice of Theology, by Charles W. Taylor.

Student Reader, collection of photocopied articles.

## PREACHING

TBA--call the offices of Samaritan.

**All books are available from Cathedral of Hope Bookstore. Call 214-351-1901 and ask for Sue Schrader. Credit card and pre-paid orders only.**



Samaritan College  
P.O. Box 688  
Lewisville, TX 75067



Covenant MCC  
P.O. Box 101473  
Birmingham AL 35210

